



**APPLICATION TO EFFECT THE FIRST IMPORT OF A BOI ENTERPRISE**

**PART - 1**

Name of enterprise: .....

Location of the Project: .....

- Item to be imported
- a). Plant/Machinery
  - b). Construction Material
  - c). Raw Material

- i) **Stage of construction of building**
- a.) Fully Constructed
  - b.) Partially constructed
  - c.) Not constructed
  - d.) Building Rented / Leased

ii) **If building is not adequately constructed for storage of machinery/ raw materials, enterprise to state where items are to be stored.**

a.) Place of temporary location:.....

.....

**Authorized Signatory of Enterprise**

Managing Director / Director/ General Manager

**Part – 2**

**To be completed by the Executive Director-Engineering Approvals & Special Projects Department of BOI/ Authority of Zones and Regional Offices.**

**i) Import of Capital goods, Plant, Machinery & Construction Material**

- a.) Site Approval: - Approved  Not Approved
- b.) Building Plans: - Approved  Not Approved

**ii) Import of Raw Materials**

- a.) COC Issued  b.) COC Not Issued

- iii) a.) **First Import** :- Recommended  b.) Not Recommended

Comments/Condition:.....  
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Executive Director –

Engineering Approvals & Special Projects Department of BOI/

Authority of Zones and Regional Offices

If items are stored in a temporary location, the enterprise should produce a bank guarantee ensuring the safe custody of goods and payment of Customs duty and other applicable levies, in the event of any loss or damage to the items stored in temporary location.